windhunter academy Morska 18a 75-221 Koszalin

## **Privacy policy**

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#### Personal data administrator

The administrator of the personal data provided by you (including contact information such as: name, surname, email address, phone number, home address, etc.) is windhunter\_academy sp. z o.o. based in Koszalin at 18a Morska Street; 75-221 Koszalin, KRS 0000385628, REGON320995831, NIP 6692510529, with share capital: 5 000,00 zł.

Contact Phone: 660 670 067

E mail: training@windhunter.com

### Purpose and duration of personal data processing

Personal data is processed by Windhunter Academy based on various legal grounds and for various purposes, including but not limited to:

- data of job applicants in accordance with the candidate's consent for their processing within one or several (future) recruitment processes for the same position.
- data obtained through forms based on your consent, for purposes relevant to the form (response to inquiries sent through contact forms, service delivery) for a period of 2 years from the date of the last contact regarding the specific matter in the form or until your withdrawal of consent.
- data obtained for the fulfilment of contracts as they are necessary for service delivery and for informing about any changes that may interest you, until the service is delivered, the cooperation ceases, or you withdraw your consent. However, in the case of data processed for tax, accounting, etc. purposes – for the period specified in legal regulations.

### **Privacy policy**

Providing your data is voluntary and not a legal obligation. However, in case of refusal to provide data, Windhunter Academy will not be able to respond to your inquiries, send offers, or provide services.

You have the right to access your data collected by Windhunter Academy, as well as the right to rectify, erase, or restrict its processing. You also have the right to object to processing, as well as the right to data portability and withdrawal of consent to processing at any time by contacting our

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company. If you believe that your data is being processed unlawfully, you have the right to lodge a complaint with the President of the Office for Personal Data Protection.

In consideration of the security of entrusted data, we assure you that our databases are adequately secured against third-party access and external breaches. Authorized employees/associates of Windhunter Academy are the recipients of your data, who may access it to fulfil their duties.

Your personal data may be transferred to other entities processing personal data (e.g., accounting service providers, occupational health and safety supervision service providers, IT system providers, and IT service providers) on behalf of Windhunter Academy based on a data processing agreement.

Like most websites, the Windhunter Academy website may use cookies. They serve to identify the browser during website use, allowing us to display the appropriate page and customize the content offered by Windhunter Academy to your individual preferences.

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Magdalena Kryszewska - managing director-